# St Nicholas' School Pupil Acceptable Use & E-Safety agreement

All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Both pupils and their parents/carers are asked to sign to show that the Acceptable Use and e-Safety rules have been understood and agreed.

## Use of Devices in School

- The School owned equipment and network must be used appropriately
- The Computer system is available for educational use only
- I will only log on with my own username and password
- I understand the school monitors use of the information systems
- Printing: I will make sure my work is finished and checked and only print when instructed to do so.
- I will take care when using the equipment so as not to cause damage

If I do not follow these rules then I might miss an ICT lesson or my parents might have to talk to my teacher or the Headteacher about what I have done.

## These rules help us to stay safe on the Internet:

- I ask permission before using the Internet.
- I only use websites that an adult has chosen or helped me to choose.
- I tell an adult immediately if I see or read anything I am uncomfortable with and switch my screen off.
- I only use the Internet if an adult is in the room with me.
- I only e-mail people an adult has approved.
- I only send e mails and messages when these are the topic for the lesson, and they are always polite and friendly.
- I never give out personal information about myself or others or passwords.
- I never arrange to meet anyone.
- I do not open e-mails sent by anyone I don't know.
- I do not use Internet chat rooms.

## Pupil's agreement

I have read and I understand the school e-Safety Rules. I will use the computers, network, Internet access and other new technologies in a responsible way at all times, and I know that my network and Internet use may be monitored.

Pupil _____     Class _____

Signed _____     Date _____

# E safety at St Nicholas'

E-safety includes helping children to stay safe while using all modern digital media and devices, including e-mail, mobile phones, chat-rooms, social networking etc. We recommend that all parents of primary age children take time to discuss these issues with their child on an ongoing basis.

The Child Exploitation and Online Protection website is the government's official resource to assist both teachers and parents in explaining to children the benefits and risks associated with digital media. It is a good place to start for parents who are unsure about how to tackle this important subject, and has a useful section for parents and carers.

http://www.thinkuknow.com